

MAHANA SCHOOL PROCEDURE

STAFF DEVELOPMENT

Purpose:

To enhance the quality of teaching, learning and administrative systems in the school.

Keep teachers “up-to-date” with current practices, knowledge, and philosophies.

To meet teachers’ professional development needs as identified in the appraisal process.

Assist the Principal to gain mastery of management and administrative skills to improve school efficiency.

The major development focus for each year will be incorporated into the Annual Charter Plan.

Implementation:

The Board of Trustees will annually approve a staff development budget to cover course fees, travel, and relieving teacher costs.

Staff development programmes will be generated by programme evaluation, teacher appraisal, ERO visits, and requests for professional development.

Staff development may take the form of in-service courses, out of school hours courses, holiday courses, and distance studies through Teachers Colleges and Universities.

Date adopted: 14/11/01

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